

ACHIEVO LIMITED

SERVICE CATALOG

Achievo Limited is a leading Kenyan provider of integrated business support and operational solutions. With a presence in over 120 locations across Kenya, the company delivers professional services in loss control, recruitment, human resource management, payroll outsourcing, hygiene services, security operations support, and retail operations management.

1. Loss Control and Risk Management

- Store and branch loss control operations
- Inventory audits and investigations
- Fraud detection and prevention
- Compliance monitoring
- Incident reporting and investigations
- Operational risk assessments

2. Recruitment and Talent Acquisition

- Permanent recruitment
- Contract staffing
- Executive search
- Candidate screening and vetting
- Background checks and reference verification

3. Human Resource Management

- HR outsourcing
- Employee relations management
- Performance management systems
- Leave administration
- Training and development coordination

4. Payroll Management and Outsourcing

- Payroll processing
- PAYE, NSSF, SHIF and Housing Levy administration
- Payslip generation
- Statutory reporting
- Payroll audits

5. Hygiene and Sanitation Services

- Office cleaning
- Industrial cleaning
- Washroom hygiene services

- Waste management
- Deep cleaning support

6. Security Operations Support

- Security supervision
- Security audits
- Incident management
- Investigations
- CCTV monitoring support

7. Retail Operations Management

- Branch operational support
- Merchandising supervision
- Stock control processes
- SOP implementation
- Operational audits

8. Compliance and Advisory Services

- Data protection compliance support
- Policy development
- Risk assessments
- Process documentation
- Governance reviews

Industries Served

Retail • FMCG • Manufacturing • Hospitality • Logistics • Healthcare • Financial Services • NGOs • Educational Institutions • Corporate Organizations

Geographic Coverage

Achievo Limited currently supports clients in more than 120 locations across Kenya, providing scalable and consistent service delivery nationwide.

Why Choose Achievo Limited

Key Strength	Value Delivered
Nationwide Presence	Operations in 120+ locations
Integrated Solutions	Single partner for workforce and operations support
Professional Teams	Experienced and qualified personnel
Customized Services	Solutions tailored to client requirements
Compliance Focus	Support for regulatory and operational requirements